

## Overview

**FEDERAL MINISTRY OF EDUCATION**

**FEDERAL GOVERNMENT COLLEGE, KIYAWA, JIGAWA STATE**

**INVITATION TO TENDER FOR THE EXECUTION OF 2021 APPROPRIATION FEDERAL GOVERNMENT COLLEGE, KIYAWA, JIGAWA STATE**

### **(1) INTRODUCTION**

The Federal Government of Nigeria pursuant to the execution of Year 2021 Appropriation has allocated funds to the Federal Ministry of Education (FME), Federal Government College, Kiyawa, Jigawa State for the execution of its Projects and Programmes.

Accordingly, the College wishes to invite reputable contractors and suppliers with good track record, proven competence and relevant experience to tender for the execution of the following projects:

### **(2) SCOPE OF PROJECTS:**

#### **CATEGORY A (GOODS)**

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**LOT NO**

**PROJECT DESCRIPTION**

**LOCATION**

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|       |                                    |             |
|-------|------------------------------------|-------------|
| Lot G | Procurement of Classroom Furniture | FGC, Kiyawa |
|-------|------------------------------------|-------------|

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### **CATEGORY B (WORKS)**

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| <b>LOT NO</b> | <b>PROJECT DESCRIPTION</b>              | <b>LOCATION</b> |
|---------------|---|-----------------|
| Lot W1        | Renovation of 3 Blocks of Classrooms    | FGC, Kiyawa     |
| Lot W2        | Renovation of 3No Block of Boys Hostels | FGC, Kiyawa     |
| Lot W3        | Renovation of 3No of Girls Hostels      | FGC, Kiyawa     |
| Lot W4        | Renovation of ICT Building              | FGC, Kiyawa     |
| Lot W5        | Renovation of Administrative Block      | FGC, Kiyawa     |

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### **(3) ELIGIBILITY REQUIREMENTS**

(a) Evidence of Certificate of Incorporation with the Corporate Affairs Commission (CAC) including form CAC2 and CAC7 (or CAC 1.1 as applicable);

- (b) Evidence of Company's Income Tax Clearance Certificate for the last three (3) years (2018,2019 & 2020) valid till 31-December, 2021; with minimum average annual turnover of N20 million;
- (c) Evidence of current Pension Clearance Certificate valid till 31<sup>st</sup> December, 2021;
- (d) Evidence of current Industrial Training Fund (ITF) Compliance Certificate valid till 31<sup>st</sup> December) 2021;
- (e) Evidence of current Nigeria Social Insurance Trust Fund (NSITF) Clearance Certificate valid till 31<sup>st</sup> December, 2021;
- (f) Evidence of Registration on the National Database of Federal Contractors, Consultants and Service Providers by submission of Interim Registration Report (IRR) expiring on 31/12/2021 or valid Certificate issued by BPP;
- (g) Sworn Affidavit:
- that the company is not in receivership, insolvent or bankrupt;
  - that the company does not have any Director who has ever been, convicted in any court in Nigeria or any other country for criminal offence in relation to fraud or financial impropriety;
  - disclosing whether or not any officer of the relevant committee of the Federal Government College, Kiyawa, Jigawa State or the Bureau of Public Procurement (BPP) is a former or present Director, Shareholder or has any pecuniary interest in the bidder and to confirm that all information presented in its bid are true and correct in all particulars;
- (h) Audited Financial Statement of the company for the past three years (2018, 2019 and 2020) duly signed and sealed by relevant firm and the turnover as reflected in financial statements must correspond with those on the Tax Clearance Certificate;
- (i) Reference Letter from a reputable commercial bank in Nigeria, indicating willingness to provide credit facility for the execution of the project if awarded;
- (j) Company's Profile with the Curriculum vitae of Key Staff to be deployed for the project, including copies of their Academic/Professional qualifications such as COREN, QSRBN, ARCON, CORBON etc.;

(k) Verifiable documentary evidence of at least three (3) similar jobs executed in the last five (5) years including Letters of Awards, Valuation Certificates, Job Completion Certificates and photographs of the projects;

(l) Works: List of Equipment with proof of Ownership/Lease;

(m) For Joint Venture/Partnership, Memorandum of Understanding (MoU) should be provided (CAC, Tax Clearance Certificate, Pension Clearance Certificate, ITF Compliance Certificate, NSIF Clearance Certificate, IRR & Sworn Affidavit are compulsory for each JV partner): and

(n) All documents for submission must be transmitted with a covering/forwarding letter under the Company/Firm's letter Head Paper bearing amongst others, the Registration Number (RC) as issued by the Corporate Affairs Commission (CAC), Contact Address, Telephone Number (preferably GSM No., and e-mail address. The Letterhead Paper must bear the Names and Nationalities of the Directors of the Company at the bottom of the page, duly signed by the authorized officer of the firm.

#### **(4) COLLECTION OF TENDER DOCUMENTS:**

The tender documents are to be collected from the Principal's Office between the hours of 08:00am and 04:00pm daily Monday – Friday from the date of this publication, upon the presentation of a copy of the College's receipt obtained by the payment of a non-refundable processing tender fee of N10,000.00 into the Federal Government College Kiyawa, Jigawa State REMITA account in any reputable commercial bank in Nigeria.

#### **(5) SUBMISSION OF DOCUMENTS**

Completed tender documents should be in two Hard copies (Marked "Original" and "Copy") each for both Technical & Financial Bids, with Soft copy of Financial bid only, in MS Excel format, packaged in two separate wax sealed envelopes clearly marked at the top right corner of each envelope stating the Lot number and title of the project and at the reverse side, the name and address of the company should be boldly written. Both envelopes shall then be put in a larger envelope clearly marked at the top right corner stating the lot number and title of the project and dropped in the appropriate Tender Box at Principal's office to be addressed to:

## **The Principal**

**Federal Government College, Kiyawa,**

**Jigawa State.**

The submission should be made not later than **12:00 noon on Monday 5 July, 2021**. Late application will be returned unopened. Please make sure you signed Bid Submission Register at Office of the Principal, Federal Government College, Kiyawa, Jigawa State. The College will not be held responsible for wrongly submitted Bids.

### **(6) OPENING TECHNICAL BID**

Only the technical bids will be opened immediately after the deadline for submission at 12:00 noon on Monday 5 July, 2021 in the College's Conference Room.

### **(7) PLEASE NOTE THAT**

- (i) Bid must be in English Language and signed by an official authorized by the bidder.
- (ii) Bids submitted after the deadline for submission would be returned unopened;
- (iii) Bidders should not bid for more than one (1) Lot;
- (iv) All costs will be borne by the bidders;
- (v) Any bidder who fails to comply with any of the eligibility requirements as stated above shall be disqualified;
- (vi) Presence of bidders/representatives and members of the public shall not be required during the bid opening ceremony in compliance with COVID-19 Guidelines. The Bids Opening will be covered by video recording (link will be sent

to bidders) with the presence of two (2) representatives of private sector professional bodies and Civil Society Organisation in the areas of Anti- Corruption/Transparency and shall be made available to bidders upon request;

(vii) Bid documents can also be collected in soft copies and Bidders can submit through Post (Courier Services);

(viii) Only pre-qualified bidders at technical evaluation will be invited at a later date for financial bids opening, while the financial bids of un-successful bidders will be returned un-opened;

(ix) The Federal Government College, Kiyawa, Jigawa State is not bound to pre-qualify any bidder and reserves the right to annul the procurement process at any time without incurring any liabilities in accordance with Section 28 of the Public Procurement Act, 2007.

**SIGNED**

**THE PRINCIPAL**

**FEDERAL GOVERNMENT COLLEGE, KIYAWA, JIGAWA STATE.**